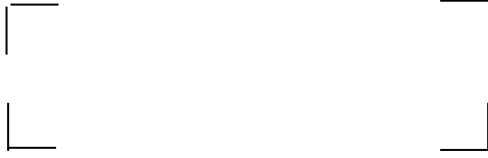


**Bharat Heavy Electrical Limited Bhopal**

YOUR REF :  
 OUR REF : EMT/792/R/1920 /FAN/01  
 DATE : 26/07/2019

**NIT NO. EMT/792/R/1920 /FAN/01**  
**(Two Bid Mode)**

**Sub: Repairing, overhauling, servicing and rewinding of fans in BHEL Township, Bhopal.**

Sealed Tender is invited for the work of **“Repairing, overhauling, servicing and rewinding of fans in BHEL Township, Bhopal”** as per particulars of the tender given below:-

- |                                       |                                    |
|---------------------------------------|------------------------------------|
| 1.1 Last date of submission of tender | : 21/08/2019 upto 03:00PM          |
| 1.2 Tender opening date and time      | : 21/08/2019 at 4:00PM             |
| 1.3 Contract Period                   | : Twelve Months from WO.           |
| 1.4 Payment terms                     | : Running & Final bills.           |
| 1.5 PVC/ORC                           | : Not allowed                      |
| 1.6 LD/Penalty                        | : As per clause 10 of annexure-III |

NIT Specifications:-

- Bidders are advised to read and understand the tender document properly.

**Pre –Qualification Criteria:-**

- a. *Party must have executed similar work in last 7 years from 30<sup>th</sup> June 2019. Party shall also submit copy of WO or PO as a proof of experience of executing similar work. Party shall also submit performance/ works completion certificate issued by concerned department against submitted WO or PO. Copy of WO or PO shall be as per following criteria/ manner :-*

*1. Three similar completed WO or PO costing not less than the amount equal to 0.84 Lacs.*

*OR*

*2. Two similar completed WO or PO costing not less than the amount equal to 1.04 Lacs.*

*OR*

*3. One similar completed WO or PO costing not less than the amount equal to 1.67 Lacs.*

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**Bhopal: Phone: 2500100 (7 Lines), Fax : 0755-2500425, Gram : BHARATELEC**  
**WEBSITEADDRESS: www.Bhelbhopal.com**

**Regd. Office: BHEL House, Siri Fort, New Delhi – 110049**  
**WEBSITE ADDRESS: www.bhel.co.in**

**Note:- Similar works means works related with fan rewinding/ motor rewinding/ current transformer/ potential transformer.**

- b. Average annual financial turnover during the last three years, ending **31<sup>st</sup> march 2018 (i.e. 2015-2016 (audited )2016-2017 (audited ) & 2017-2018 (audited ))** shall not be less than **Rs.0.63 lakhs** (supporting documents shall be submitted by the tenderer in this regard).
2. Cost of tender documents enclosed herewith is Rs. 200/- (Rupees Two Hundred only) excluding GST, which is non-refundable. Party shall pay applicable GST on tender fee/cost along with tender fee.
  3. The tender must be accompanied by Earnest Money deposit of **Rs. 4,160 (Rs. Four Thousand One Hundred and Sixty Only)**.
  4. Tenders received without remittance of earnest money are likely to be rejected.
  5. The Earnest money can be deposited through **E-Mode**, in favour of Bharat Heavy Electricals Limited, Bhopal either by State Bank of India or any scheduled Bank. EMD shall be returnable to every unsuccessful tender. On acceptance of tender, this earnest money shall be treated as a part of security deposit.
  6. The EMD/Tender fee shall be accepted through e-Mode (NEFT/RTGS/Net Banking/POS/SB Collect etc.) Link to access SB (state bank) collect is <https://www.bhelbpl.co.in/qcins/iccs.htm>. **Help** for first time user is also available at the link.
  7. Tenderer have to submit their offer in **Two part bid (Part- I Techno-commercial Bid and Part II Price Bid)**. All the documents of **Part- I & Part II Bid** should be duly sealed & signed and shall be kept in separately in two sealed envelopes and each envelope must be marked clearly as part- I Techno-commercial Bid or Part- II Price Bid as the case may be. **Bidder shall also submit proof of EMD along with tender document. NIT Number and bidder's name & address should also be clearly mentioned on both envelopes.** These two envelopes must be put together in a third/cover envelope and sealed properly.
  8. In "Part- 1 Technical Bid", complete NIT documents with duly sealed and signed on every Page, proof of EMD & Tender fees, copy of pre. WO or PO along with experience certificate with data checklist duly filled shall be kept.
  9. In "Part- 2 Price Bid "Only price bid (Schedule –A)" shall be kept.
  10. In case any terms and conditions are not acceptable to the tender, same should be clearly stated in the tender.
  11. Quoted price should be valid for a period of 90 days from the date of tender opening.
  12. Contractor must fulfill all statutory requirements like minimum wages, additional wages, PF, ESI, Labor welfare fund, uniform, cloth, shoes, helmet & leave.
  13. Tenderer is requested to submit their lowest offer subject to BHEL's terms and conditions for the above work, so as to reach the Tender Room at **MRSS, Electrical Maintenance Township, MRSS Berkhera (Township), Bhopal 462022, Phone No. : 0755-250-2961, 0755-250-3125** on or before the due date by 03.00 PM.

14. All tender papers duly filled in and signed by the tenderer must be returned with the tender, as a proof of the acceptance of the conditions.
15. The total amount shall be quoted clearly and will be written in words also. In case of confusion on quoted price, ***price written in words will be considered final. GST will be paid extra as applicable as per Schedule –A. L1 shall be decided on totality basis.***
16. The Tenderers are required to quote for the complete scope of work with the lowest possible rate. The Tenderers quoting for part of the work or incomplete in any respect are likely to be rejected.
17. BHEL reserves the right to accept or reject any of the bid / all bids with or without deviation or cancel/withdraw the invitation for bid without assigning any reason whatsoever and in such case, bidder shall have no claim arising out of such action by BHEL.
17. BHEL may ask successful tenderer to deposit appropriate amount against issue of BHEL's resources.
18. All tender papers duly filled in and signed by the tenderer must be returned with the tender, as proof of the acceptance of the conditions.
19. Bidder shall also fill price schedule (Schedule-A) as per given format and instruction and submit along with tender document.
20. EMD of successful tenderer will be treated as part of security money deposit.

Thanking you.  
Yours faithfully,  
for BHEL,BHOPAL

(Sr. Engineer-EMT)

**Enclosed:-**

- 1) Data Check List – Annexure-I
- 2) Scope of work & Special Conditions –Annexure-II.
- 3) General terms and conditions – Annexure -III.
- 4) Terms and conditions related with GST compliance – Annexure-IV
- 5) Price Bids Schedules –A.
- 6) Help and instruction for filling price schedule and evaluation of L1- ANNEXURE-V

**Annexure-I****DATA CHECK LIST****To be fill up and all required documents below to be submitted along with Techno Commercial Bid**

1. Name of contractor / Firm :
2. Contrator's / Firm status : Proprietor / Partnership / Pvt. Ltd. / Public Ltd.
3. Contact Person:-
  - Name :
  - Designation :
  - Phone No. :
  - Mobile No. :
  - E-mail :
4. Company Registration No/Code :
5. IT PAN No :
6. GSTIN :
7. PF registration No :
8. ESI no :
9. Tender Fee Detail (E-reciept/Reciept No) :
10. EMD details (E-receipt No etc ) :
11. All Annexures as per Enclouserof NIT : Yes/No.
12. Valid A/B- class electrical license :
13. Copy of pre. WO or PO along with experience certificate :

Note :-

- 1) Tender received without necessary documents are likely to be rejected.
- 2) Party shall submit the relevant documents as a proof for the Sl. No. 5 to 13.

**Signature of Issuing Officer**

**Signature of Contractor**

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**Date****Date****Annexure-II**

**Name of work:** - Repairing, overhauling, servicing and rewinding of fans in BHEL Township, Bhopal.

**Scope of Work :-**

1. Defective fans will be issued from Electrical Substation (MRSS) or any other substation/civil office with permission of engineer-in-charge and will be deposited back after repairing in MRSS.
2. Transportation /Shifting of fan shall be in the scope of contractor.
3. Fans should be returned back after duly repaired, overhauled and rewind within weeks. However, in case of urgency, contractor can be asked to return the rotors of fan after rewinding within 3 to 4 days. Normally, at a time 10 fans will be given for repairing, however, actual quantity will be decided as per requirement. Only after returning the first lot, second lot will be given.
4. Before handing over to EMT, all fan shall be tested in presence of BHEL's representative.
5. Defective parts and burnt copper shall be retained by contractor.
6. After rewinding of fans, contractor shall provide a pair of flexible wire with length of approx. 0.3 meter for connection fan with the external power supply.
7. Contractor shall provide 6 months guarantee of fan after rewinding.
8. No extra payment will be given for minor works, which is required to repair fan to bring it in running condition.
9. Payment will be released through running & final bills.
10. Quantity mentioned in the scheduled are tentative and may be changed as per actual requirement.

**Special Conditions :-**

1. All the work shall be carried out as per code of practice and IE rules.
2. Contractor should ensure the compliance of all safety norms/regulation.
3. Logbook shall be maintained for all the activity on work basis formats of logbook shall be given by BHEL.
4. BHEL reserve the right to recover the cost of any damage to the equipment as may deem fit without explanation to contractor.
5. The contractor shall get approval from Engineer-in-charge before work execution. Any dissatisfactory work will be liable to re-work without claiming compensation.
6. The decision of Engineer-in-charge regarding satisfactory work shall be final and binding to contractor.
7. Repeated failure to comply with condition as above may lead to termination of contract at the cost and risk of contract.
8. Any activity, which is not mentioned, but required for the execution of above work, shall also be carried out by the contractor.

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9. Contractor is advised to visit the BHEL T/ship office (MRSS) and understand the quantum of work before quoting.
10. It must be clearly understood by the contractor and duly conformed that he shall bear full and final risk arising out of working without 230/415 V system .No claim shall be made by the contractor by damage to his tools or tackles and any injury, whatsoever, which may occur to any of his workmen during the execution of this work.
11. Accommodation of labor, medical requirement, insurance, PF, ESI all are in contractor scope and as per the BHEL's statutory requirement of prevailing labor low.
12. The payment of the contractor will be made after submitting the Running/Final Bill as per actual measurement against raising bill after successfully completion of work.
13. Quantum and work and value may vary as per requirement.

Signature of Issuing Officer  
Date

Signature Contractor  
Date

**Annexure-III****GENERAL TERMS AND CONDITIONS****1) Work to be carried out :-**

The work to be carried out under the contract shall except as otherwise provided in these conditions, include all labour, materials, which may be required for full and entire execution and completion of the work.

1.1 Contractor shall make his own arrangements for all the tools, tackles, measuring instruments consumables required for the execution of the work.

**2) Inspection of work before submission of tender.**

The contractor shall examine the quantum of work and shall satisfy himself before submitting his bid. He shall himself assess the requirement of materials, contingencies and other circumstances which may affect or influence his tender, no extra charges on any misunderstanding or otherwise shall be allowed.

**3) Sufficiency of Tenderers:-**

The contractor shall be deemed to have satisfied himself before bidding, as to correctness and sufficiency of his tender, the work and prices. This shall except as otherwise provided, all obligations under the contracts and all matters and things necessary for the proper completion and maintenance of the works.

**4) Security Deposit:-**

4.1 The contractor shall submit security deposit as mentioned below before start of work:-

4.2 The total amount of security deposit will be 5% of the contract value. EMD of the successful tenderer shall be converted and adjusted towards the required amount of security deposit.

4.3 Security deposit may be furnished in any one of the following forms.

4.3.1 Electronic mode

4.3.2 Securities available from Post Offices such as National Savings Certificates, KisanVikasPatras etc. (Certificates should be held in the name of Contractor furnishing the security and duly pledged in favor of BHEL and discharged on the back)

4.3.3 Bank Guarantee from Scheduled Banks / Public Financial Institutions as defined in the Companies Act .The Bank Guarantee format should have the approval of BHEL.

4.3.4 Fixed Deposit Receipt issued by Scheduled Banks / Public Financial Institutions as defined in the Companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.

- 4.3.5 Security deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of the Security deposit should be deposited before start of the work and the balance 50% may be recovered from the running bills.
- 4.3.6 EMD of the successful tenderer shall be converted and adjusted against the security deposit.
- 4.3.7 The security deposit shall not carry any interest.
- 4.3.8 BHEL will have discretion over allowing the start of work before submission of SD, if the contract value is 20 Lakhs or below. However, payment shall be released only after recovery of initial 50 % of SD.

#### 5) **Time and Extension for delay**

The time allowed for execution, which shall be mutually agreed between the BHEL and the contractor, and mentioned in the work order, along with these conditions shall be the essence of the contract. The execution of the work shall commence with the issue of LOI /WO and date mentioned in it. If the contractor commits default in commencing the execution of the work as aforesaid, Company / Corporation shall without prejudice to any other right or remedy be at liberty to cancel the order, and forfeit the earnest money /security deposit.

##### 5.1) If the work be delayed by :-

- a) Force majeure of
- b) Serious loss or damaged by fire or
- c) Delay of the part of other contractor or company / corporation in executing work not forming part of contractor
- d) Non availability / release of the machine which is the responsibility of the company /corporation.
- e) Any other cause which is the absolute direction of accepting authority is beyond Contractor's control.

Then upon the happening of any such delay the contractor shall immediately give notice where of in writing to the Engineer-in-charge but shall never the less use constantly his best endeavors to prevent or mark good the delay and shall be all that may be reasonably required to the satisfaction of the Engineer-in-charge to proceed with the work.

##### 5.2) Request for extension of time to be eligible for consideration shall be made by the contractor in writing within 7 days of the happening of the event causing delay. The contractor may also, if practicable, indicate in such a request the period for which the extension is required.

##### 5.3) The accepting authority may give a fair and reasonable extension of time for completion of work. Such extension shall be communicated to the contractor by the Engineer-in-charge in writing within one month of the date of receipt of such request.

##### 5.4) The contractor shall engage sufficient staff either through direct employment or through sub-contractor where such subletting is permitted to maintain the required rate of progress and of quality to ensure workmanship of the degree, specified in the



contract and to the satisfaction of the Engineer-in-charge. The contractor shall not employ in connection with the work, any person who has not completed his 15 year of age.

- 5.5) The contractor, shall comply with the provisions of the payment of wages/Act 1936, minimum wages act 1948 Employees Liability Act 1938, Workman's compensation Act 1923. Industrial Disputes Act 1947. Maternity Benefit Act 1961 or any modifications there/of or any other rules relating thereto and rules and regulations from time to time.
- 5.6) The contractor shall indemnify the company / corporation against any payment to be made under and for observances of the regulations aforesaid without prejudice to his right to claim indemnity from this sub-contractors.
- 6) **Safety Code**:- The contractor shall, at his own expense arrange for the safety \ provisions as required by the Engineer-in-charge in respect of all worker directly or indirectly employed for the work and shall provide all facilities in connection there with.
- 7) **Nuisance**:- The contractor shall not at any time do cause or permit any nuisance on the work site or do any thing which shall cause unnecessary disturbance or inconvenience, or delay in work.
- 8) **Worker Insurance**:- Contractor shall insure their men as per the workman's compensation act.
- 9) **Contractor's Supervisions**:-  
The contractor shall either himself supervise the execution of the work or shall appoint competent man.
- 10) **Compensation for delay/Penalty**:-  
a) If contractor fails to meet the schedule due to, his own fault or cause, a compensation penalty may be imposed on contractor.  
b) Penalty will be 0.5% of contract value per week, quantum of penalty will be decided on actual assessment of loss due to delay on account of contractor however total LD will be up to 10% of total contract value.  
c) Assessment will be done by Engineer-In-Charge.  
d) In case contractor fails to meet the work requirement or consistent negligence is observed even after reminder, BHEL reserve right to get the work done by an other agency/sub-contractor. Cost of such work will be borne by the contractor.  
e) GST on penalty shall be charged extra.
- 11) **Terms of Payment**:-  
The payment shall be made against submission of running and final bill after successful completion of the work duly certified by the concerned executive. GST shall be extra. Any

loss of tax credit due to the reason attributable to the contractor shall be recovered from them along with interest.

12) **Defects Liability Period Guarantee:-**

- a) The contractor shall guarantee the executed work for satisfactory performance for Six months from the date of handing over with any major impairment to the accuracies and performance excluding mal-operations and accidents.
- b) Contractor shall provide the performance bank guarantee 10% of the contract value.
- c) BG will be released after successful completion of defect liability period.

13) **Cancellation of contract in full or part:**

If the contractor:-

- a) At any time makes default in proceedings with the work with diligence and continues to do so after a notice in writing of 7 days from Engineer-in-charge or,
  - b) Commits default in complying with any of the terms and conditions of the contract and does not remedy it or take effective steps to remedy it within 7 days after a notice in writing is given by Engineer-in-charge in that behalf or,
  - c) Shall offer or give or agree to give to any person in M/s BHEL, Bhopal services are to any other person on his behalf any gift or consideration of any kind as on inducement or reward for doing or for hearing to do for having done or for borne to do any other contract for the Company / corporation or,
  - d) Shall obtain a contract with the Company/ or Corporation as a result of retendering or other non-bonafide methods, competitive tendering then the Accepting Authority may without prejudice to any other right to remedy, can cancel the contract in full or part.
- 14) Arbitration and law: Except where otherwise provided for the contract, all questions and disputes relating to the meaning of the specifications design, drawings and instructions here in before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right matter or thing whatsoever in any way arising out of or relating to the contract, design, drawings, specifications, estimates, instructions, orders, or these conditions, or otherwise concerning the works or the execution or failure to execute the same whether arising during progress of the work after the completion or abandonment thereof shall be referred to the sole arbitration of the General Manager of BHEL and if the General Manager, is unable or unwilling to act, to the sole arbitration, of some other person appointed by the General Manager willing to act as such arbitrator. There will be no objection if the arbitrator so appointed is an employee of BHEL and that he had to deal with the matters to which the contract related and that in the course of his duties, as such had expressed views on all or any of the matters in disputes or difference. The arbitrator to whom matter is originally referred being transferred or vacating his office or being unable to act for any reason, such General Manager as aforesaid at the time of such transfer vacation of office or inability to act, shall appoint another person to act as arbitrator in accordance with the terms of the contract, such person shall be entitled to proceed with the reference from the stage at which it was left

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by his predecessor. It is also a term of this contract that no person other than a person appointed by such General Manager as aforesaid should act as arbitrator and if for any reason, that is not possible, the matter is not to be referred to arbitration at all. In all case where the amount of the claim in dispute is Rs.50,000/- (Rupees fifty thousand only) and above, the arbitrator shall give reason for the award. Subject as aforesaid the provision of the arbitration Act, 1940 or any statutory modification reconditioning or reenactment thereof and the rules made there under, and for the time being in forces shall apply to the arbitration proceeding under this clause.

It is a term of the Contract that the party invoking arbitration shall specify the dispute or disputes to be referred to arbitration under this clause together with the amount or amounts claimed in respect of each dispute. The arbitrator(s) may from time-to-time with consent of the parties enlarge the time for making and publishing the award.

The work under the contract shall if reasonably possible continue during the arbitration proceedings and no payment due or payable to the contractor, shall be withheld on account of such proceedings.

The arbitrator shall be deemed have entered on the reference on the date he issues notice to both the parties fixing the date of first hearing. The arbitrators shall give a separate award in respect of each dispute or difference referred to them. The venue of arbitration shall be such place as may be fixed by the arbitrator in his sole discretion. The award of the arbitration shall be final, conclusive and binding all parties to this contract.

**15) Abandoning the work**

In the event of contractor abandoning the work or BHEL revoking the contract, BHEL shall deserve the right to get the unfinished work completed at the contractor's risk and cost.

**16) Termination of Contract**

Contract awarded is liable for termination for any contravention of statutory provisions or any other reasons without assigning any explanation or notice to the contractor.

**17) Compliance of Statutory provisions**

Contractor shall fully comply provisions of the following enactments and other enactments as applicable for such contracts.

Contract Labour (R&A) Act 1970 and rules 1971.

Payment of Wages Act.

Minimum Wages act 1948, M.P. Rules 1958

Employees State Insurance Act 1948, Rules and regulations 1950

Employees Provident Fund Act 1952 and Pension Scheme 1995

***Workmen's Compensation Act 1923***

M.P. Industrial Relations Act 1960.  
Factory Act 1948  
Maternity Benefit Act 1961  
Equal Emolument Act 1976  
M.P.ShramKalyanNidhiAdhiniyam 1982  
Payment of Bonus Act 1963  
Payment of Gratuity Act 1971  
Inter State Migrant Act

18) **Jurisdiction**:-The jurisdiction in all cases shall be at Bhopal alone.

Signature of Issuing Officer\_\_\_\_\_

Signature of Contractor\_\_\_\_\_

Date\_\_\_\_\_

Date.\_\_\_\_\_

**Annexure-IV*****Terms and conditions related with GST compliance :-***

1. Wherever bidders are required to supply services at project, site party has to submit GST registration no. of the State in which project site is located along with copy of registration certificate at the time of submission of Bid. In case the same is not available at the time of submission of bid, the contractor has to give an undertaking that the same will be arranged before award of work order.
2. HSN Code /SAC, rate of tax under GST and applicable GST (IGST, CGST/SGST/UTGST) and GSTIN shall be clearly mentioned by the bidder.
3. GST portion of the invoice shall be released only upon.
  - 2.2.1 All invoice raised by contractor /vendors must be GST compliant Tax invoices as per GST invoice rules.
  - 2.2.2 Contractor declaring such invoice in his GSTR-1 or any modified return as notified by government
  - 2.2.3 Receipt of goods/ services and Tax invoice by BHEL and
  - 2.2.4 Confirmation of payment of GST thereon by contractor on GST portal
  - 2.2.5 Alternatively, contractor has to submit BG of appropriate value, which shall be valid at least one month after the confirmation of date of payment of GST by contractor on GSTN portal and receipt of Tax invoice and receipt of services , whichever is later . Contractor has to give an undertaking in this regard.
  - 2.2.6 Contractor has to give an undertaking to BHEL that they have declared invoice in his return and paying GST within time line prescribed for availing ITC by BHEL payment to contractor for GST portion will be released only after completion of above activity and on availment of ITC by BHEL.
4. In case GST credit is delayed/denied to BHEL due to non/delayed receipt of services/goods And/or tax invoice or expiry of the timeline prescribed in GST Law for availing such ITC , or any other reasons not attributable to BHEL, GST amount shall be recoverable from the contractor along with interest levied/ liveable on BHEL.  
Reverse Charge under GST
  - 5A. In respect of services, reverse charges liability shall arise at the earliest or date of payment to service provider or 60 days from the date of issue of invoice by service provider. Contractor has to submit bill for payment within 30 days from the date of invoice. Recover any interest or penalty implication attributable to the contractor shell from them.
  - 5B. Any GST liability arising on BHEL under reverse charge before actual receipt of goods and /or invoice thereof would be subject to recovery of interest leviable for the period between the date of such liability and actual date of eligibility of ITC based on receipt of goods , receipt of invoice and other condition specified in GST Law.  
Liquidated Damage/penalty
6. Liquidated Damage (LD) or penalty if chargeable from suppliers/contractors as per NIT, applicable GST will BE CHARGED IN ADDITION TO THE SAME.

Signature of Issuing Officer\_\_\_\_\_

Signature of Contractor\_\_\_\_\_

Date\_\_\_\_\_

Date.\_\_\_\_\_